



# राष्ट्रीय मुक्त विद्यालयी शिक्षा संस्थान National Institute of Open Schooling (NIOS)

आईएसओ 9001 : 2008 प्रमाणित/ISO 9001:2008 Certified  
( शिक्षा मंत्रालय, भारत सरकार के अंतर्गत एक स्वायत्त संस्था )  
(An Autonomous Institution under Ministry of Education, Govt. of India)  
A-24-25, Institutional Area, Sector-62, NOIDA-201309, U.P.

**LARGEST OPEN SCHOOLING SYSTEM IN THE WORLD, SERVING THROUGH MORE THAN 6000 STUDY CENTRES ACROSS THE COUNTRY**

## INDICATIVE VACANCY NOTIFICATION

The National Institute of Open Schooling (NIOS) is an autonomous institution under the Deptt. of School Education and Literacy, Ministry of Education, Government of India. The Institute is committed to quality education through open and distance learning mode upto pre-degree level. NIOS invites online application from eligible candidates for the following posts:-

S.No.	Name of the Post	Pay Scale in the Pay Matrix	No. of Post(s)	Mode of Recruitment	Reservation Categories
<b>Group-A</b>					
1.	Director (Evaluation)	Level-13 of 7th CPC (Rs.123100-215900)	One (01)	Direct	UR
2.	Joint Director (Media) #	Level-13 of 7th CPC (Rs.123100-215900)	One (01)	Direct	UR
3.	Deputy Director (Accounts)	Level-12 of 7th CPC (Rs.78800-209200)	One (01)	Deputation	NA
4.	Assistant Director (Admn.)	Level-11 of 7th CPC (Rs. 67700-208700)	Two (02)	Direct	UR-1, OBC-1
5.	Accounts Officer	Level-11 of 7th CPC (Rs. 67700-208700)	One (01)	Deputation	NA
6.	Academic Officer #	Level-10 of 7th CPC (Rs.56100-177500)	Seventeen (17) *(One post each in discipline as mentioned below)	Direct	UR-7, EWS-2, OBC-5, SC-2, ST-1
7.	Research & Evaluation Officer	Level-10 of 7th CPC (Rs.56100-177500)	One (01)	Direct	UR
<b>Group-B</b>					
8.	Section Officer	Level-7 of 7th CPC (Rs. 44900-142400)	Seven (07)	Direct	UR-4, EWS-1, OBC -2
9.	Assistant Engineer (Civil) #	Level-7 of 7th CPC (Rs. 44900-142400)	One (01)	Direct	UR
10.	Hindi Officer #	Level-7 of 7th CPC (Rs. 44900-142400)	One (01)	Direct	UR
11.	Assistant Audit Officer	Level-7 of 7th CPC (Rs.44900-142400)	One (01)	Deputation	NA
12.	EDP Supervisor #	Level-6 of 7th CPC (Rs.35400-112400)	Thirty Seven (37)	Direct	UR-18, EWS-5, OBC-11, SC-2, ST-1
13.	Junior Engineer (Electrical) #	Level-6 of 7th CPC (Rs.35400-112400)	One (01)	Direct	UR
<b>Group-C</b>					
14.	Assistant #	Level-4 of 7th CPC (Rs.25500-81100)	Four (04)	Direct	EWS-1, OBC-2, ST-1
15.	Stenographer #	Level-4 of 7th CPC (Rs.25500-81100)	Three (03)	Direct	UR-2, ST-1
16.	Junior Assistant #	Level-2 of 7th CPC (Rs.19900-63200)	Thirty Six (36)	Direct	UR-18, EWS-4, OBC-8, SC-5, ST-1

\* (i) Defence Studies (UR) (ii) English (UR) (iii) Fine Arts (OBC) (iv) Linguistics (UR) (v) Mass Communication (EWS) (vi) Psychology (UR) (vii) Sanskrit (OBC) (viii) Science (UR) (ix) Social Science (ST) (x) Special Education (SC) (xi) Yoga (OBC) (xii) Secretarial Practice (SC) (xiii) Technology (EWS) (xiv) Agriculture (UR) (xv) Para Medical Courses (OBC) (xvi) Home Science (UR) (xvii) ICT (OBC).

# Application of the candidates who had applied for the post of Joint Director (Media) against Advt No.NIOS/RC/03/2018, Academic Officer against Advt No.NIOS/RC/01/2019, Assistant Engineer (Civil) against Advt. No. NIOS/RC/03/2016 & Advt No. NIOS/RC/03/2018, Hindi Officer against Advt. No. NIOS/RC/02/2018, EDP Supervisor against the Advt. No. NIOS/RC/01/2018 & Advt No. NIOS/RC/01/2019, Junior Engineer (Electrical) against Advt. No. NIOS/RC/03/2016 & Advt No. NIOS/RC/03/2018, Assistant (for OBC category only) against Advt. No. NIOS/RC/03/2018, Stenographer against Advt No.NIOS/RC/02/2018 & Advt No. NIOS/RC/03/2018 and Junior Assistant against Advt. No. NIOS/RC/01/2018 & Advt No.NIOS/RC/01/2019 will be considered and they need not apply again.

**Note 1:** In the above mentioned Group B & C posts, 4 posts (2 in Group B and 2 in Group C) are earmarked for PwD category.

**Note 2:** In the above mentioned Group C posts, 2 posts are earmarked for Ex-servicemen.

For detailed information please visit NIOS website [www.nios.ac.in](http://www.nios.ac.in). Application can be uploaded upto **10<sup>th</sup> October, 2021 till 11.59 p.m.**

**NIOS/RC/01/2021**

**Secretary**



**राष्ट्रीय मुक्त विद्यालयी शिक्षा संस्थान**  
**National Institute of Open Schooling (NIOS)**  
 आईएसओ 9001 : 2008 प्रमाणित/ISO 9001:2008 Certified  
 ( शिक्षा मंत्रालय, भारत सरकार के अंतर्गत एक स्वायत्त संस्था )  
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देश भर में 6000 से अधिक अध्ययन केंद्रों द्वारा शिक्षा का प्रसार कर रहा विश्व का सबसे बड़ा मुक्त विद्यालय

**सांकेतिक रिक्ति अधिसूचना**

राष्ट्रीय मुक्त विद्यालयी शिक्षा संस्थान स्कूल शिक्षा एवं साक्षरता विभाग, शिक्षा मंत्रालय, भारत सरकार के अंतर्गत एक स्वायत्त संस्था है। यह संस्थान पूर्व-स्नातक स्तर तक मुक्त और दूरस्थ शिक्षा माध्यम से गुणात्मक शिक्षा प्रदान करने के लिए प्रतिबद्ध है। एनआईओएस निम्नलिखित पदों के लिए योग्य अभ्यर्थियों से ऑन-लाइन आवेदन आमंत्रित करता है :-

क्र.सं.	पद का नाम	पे मैट्रिक्स में वेतनमान	पद(दों) की संख्या	भर्ती का माध्यम	आरक्षण की श्रेणियाँ
<b>समूह - क</b>					
1.	निदेशक (मूल्यांकन)	7वें सीपीसी का स्तर-13 (रु.123100-215900)	एक (01)	सीधी भर्ती	अनारक्षित
2.	संयुक्त निदेशक (मॉडिया) #	7वें सीपीसी का स्तर-13 (रु.123100-215900)	एक (01)	सीधी भर्ती	अनारक्षित
3.	उप निदेशक (लेखा)	7वें सीपीसी का स्तर-12 (रु.78800-209200)	एक (01)	प्रतिनियुक्ति	लागू नहीं
4.	सहायक निदेशक (प्रशा.)	7वें सीपीसी का स्तर-11 (रु. 67700-208700)	दो (02)	सीधी भर्ती	अनारक्षित-1, अ.पि.व.-1
5.	लेखा अधिकारी	7वें सीपीसी का स्तर-11 (रु. 67700-208700)	एक (01)	प्रतिनियुक्ति	लागू नहीं
6.	शैक्षिक अधिकारी #	7वें सीपीसी का स्तर-10 (रु. 56100-177500)	सत्तरह (17) * (नीचे दिए गए प्रत्येक विषय के लिए एक पद)	सीधी भर्ती	अनारक्षित-7, ईडब्ल्यूएस-2, अ.पि.व.-5, अनु.जा.-2, अनु.जन.जा.-1
7.	अनुसंधान एवं मूल्यांकन अधिकारी	7वें सीपीसी का स्तर-10 (रु. 56100-177500)	एक (01)	सीधी भर्ती	अनारक्षित
<b>समूह - ख</b>					
8.	अनुभाग अधिकारी	7वें सीपीसी का स्तर-7 (रु. 44900-142400)	सात (07)	सीधी भर्ती	अनारक्षित-4, ईडब्ल्यूएस-1, अ.पि.व.-2
9.	सहायक इंजीनियर (सिविल) #	7वें सीपीसी का स्तर-7 (रु. 44900-142400)	एक (01)	सीधी भर्ती	अनारक्षित
10.	हिंदी अधिकारी #	7वें सीपीसी का स्तर-7 (रु. 44900-142400)	एक (01)	सीधी भर्ती	अनारक्षित
11.	सहायक लेखा परीक्षा अधिकारी	7वें सीपीसी का स्तर-7 (रु. 44900-142400)	एक (01)	प्रतिनियुक्ति	लागू नहीं
12.	ईडीपी सुपरवाइजर #	7वें सीपीसी का स्तर-6 (रु.35400-112400)	सैंतीस (37)	सीधी भर्ती	अनारक्षित-18, ईडब्ल्यूएस-5 अ.पि.व.-11, अनु.जा.-2, अनु.ज.जा.-1
13.	कनिष्ठ इंजीनियर (इलेक्ट्रिकल) #	7वें सीपीसी का स्तर-6 (रु.35400-112400)	एक (01)	सीधी भर्ती	अनारक्षित
<b>समूह - ग</b>					
14.	सहायक #	7वें सीपीसी का स्तर-4 (रु.25500-81100)	चार (04)	सीधी भर्ती	ईडब्ल्यूएस-1, अ.पि.व.-2, अनु.ज.जा.-1
15.	आशुलिपिक #	7वें सीपीसी का स्तर-4 (रु.25500-81100)	तीन (03)	सीधी भर्ती	अनारक्षित-2, अनु.ज.जा.-1
16.	कनिष्ठ सहायक #	7वें सीपीसी का स्तर-2 (रु.19900-63200)	छत्तीस (36)	सीधी भर्ती	अनारक्षित-18, ईडब्ल्यूएस-4, अ.पि.व.-8, अनु.जा.-5, अनु.ज.जा.-1

\* (i) रक्षा अध्ययन (अनारक्षित) (ii) अंग्रेजी (अनारक्षित) (iii) ललित कला (अ.पि.व.) (iv) भाषा विज्ञान (अनारक्षित) (v) जनसंचार (ईडब्ल्यूएस) (vi) मनोविज्ञान (अनारक्षित) (vii) संस्कृत (अ.पि.व.) (viii) विज्ञान (अनारक्षित) (ix) सामाजिक विज्ञान (अनु.जन.जा.) (x) विशेष शिक्षा (अनु.जा.) (xi) योग (अ.पि.व.) (xii) सचिवीय पद्धति (अनु.जा.) (xiii) प्रौद्योगिकी (ईडब्ल्यूएस) (xiv) कृषि (अनारक्षित) (xv) पराचिकित्सा पाठ्यक्रम (अ.पि.व.) (xvi) गृह विज्ञान (अनारक्षित) (xvii) आईसीटी (अ.पि.व.)।

# जिन अभ्यर्थियों ने वि.सं. एनआईओएस/आरसी/03/2018 द्वारा संयुक्त निदेशक (मॉडिया) के पद के लिए, वि.सं. एनआईओएस/आरसी/01/2019 द्वारा शैक्षिक अधिकारी के लिए, वि.सं. एनआईओएस/आरसी/03/2016 एवं वि.सं. एनआईओएस/आरसी/03/2018 द्वारा सहायक इंजीनियर (सिविल) के लिए, वि.सं. एनआईओएस/आरसी/02/2018 द्वारा हिंदी अधिकारी के लिए, वि.सं. एनआईओएस/आरसी/01/2018 एवं वि.सं. एनआईओएस/आरसी/01/2019 द्वारा ईडीपी सुपरवाइजर के लिए, वि.सं. एनआईओएस/आरसी/03/2016 एवं वि.सं. एनआईओएस/आरसी/03/2018 द्वारा कनिष्ठ इंजीनियर (इलेक्ट्रिकल) के लिए, वि.सं. एनआईओएस/आरसी/03/2018 द्वारा सहायक (केवल अन्य पिछड़े वर्ग श्रेणी के लिए), वि.सं. एनआईओएस/आरसी/02/2018 और वि.सं. एनआईओएस/आरसी/03/2018 द्वारा आशुलिपिक के लिए और वि.सं. एनआईओएस/आरसी/01/2018 तथा वि.सं. एनआईओएस/आरसी/01/2019 के द्वारा कनिष्ठ सहायक के पद के लिए आवेदन किया था, उनके आवेदनों पर विचार किया जाएगा और उन्हें पुनः आवेदन करने की आवश्यकता नहीं है।

**नोट 1 :** उपर्युक्त समूह ख और ग के पदों में 04 पद (समूह ख में 02 और समूह ग में 02) पीडब्ल्यूडी श्रेणी के लिए निर्धारित हैं।

**नोट 2 :** उपर्युक्त समूह ग के पदों में 02 पद भूतपूर्व-सैनिकों के लिए निर्धारित हैं।

विस्तृत जानकारी के लिए कृपया एनआईओएस की वेबसाइट [www.nios.ac.in](http://www.nios.ac.in) देखें। आवेदन दिनांक 10 अक्टूबर, 2021 को रात्रि 11.59 तक अपलोड किए जा सकते हैं।

एनआईओएस/आरसी/01/2021

सचिव



National Institute of Open Schooling  
NOIDA

Advt. No. NIOS/RC/01/2021

**RECRUITMENT RULES FOR THE ADVERTISED POSTS**

RECRUITMENT RULES FOR THE POST OF DIRECTOR (EVALUATION)	
Scale of Pay	Level-13 of the pay matrix (Rs.123100-215900) as per 7th CPC
Age	Preferably below 52 years
Educational and other qualifications/ experience	<p><b>Essential</b></p> <ol style="list-style-type: none"> <li>1) At least second- class Master's Degree with 55% marks or B+</li> <li>2) 10 years regular service in the scale of Level-11 of the pay matrix (Rs. 67700-208700 revised under 7th CPC) (pre-revised Rs. 15600-39100 with G.P Rs. 6600 PB-3 as per 6th CPC) or (pre to pre-revised Rs. 10000-325-15200) or 5 years of regular service in the scale of Level-12 of the pay matrix (Rs.78800-209200 revised under 7th CPC) (pre-revised Rs. 15600-39100 with G.P 7600 PB-3 as per 6th CPC) or (pre to pre-revised Rs.12000-375-16500) in any of the following fields. <ol style="list-style-type: none"> <li>i) Conduct of public examination at the Board or University level, work of confidential section (paper setting/confidential paper printing) examination reforms with particular reference to improvement of mechanics of examination, internal assessment, scholastic and non-scholastic achievement</li> <li style="text-align: center;">Or</li> <li>ii) Planning, preparation and production of self- learning materials/ text books at pre-degree level especially for vocational/ professional courses, running of any reputed institute in Vocational Education/Training Approved by AICTE or any State Government</li> <li style="text-align: center;">Or</li> <li>iii) Educational Administration including HRD, training of teachers, running of any reputed school/college level institution, management and finance of educational institutions, learner support system.</li> </ol> </li> <li>3) Organization of Seminars/Conferences and Orientation Programmes.</li> <li>4) Working knowledge of Hindi/English.</li> </ol> <p><b>Desirable</b></p> <ol style="list-style-type: none"> <li>a. Either a Doctorate Degree of an Indian or Foreign University or equivalent published research work of high standard.</li> </ol>

	<ul style="list-style-type: none"><li>b. Outstanding academic contribution in the field of distance education.</li><li>c. Post Graduate/Degree/Diploma in Management/Teaching/Education.</li><li>d. Experience in an Open Learning/Distance Education Institution.</li></ul>
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RECRUITMENT RULES FOR THE POST OF JOINT DIRECTOR (MEDIA)	
Scale of Pay	Level-13 of the pay matrix (Rs.123100-215900) as per 7th CPC
Age	Below 47 years
Educational and other qualifications/ experience	<p><b>Essential</b></p> <ul style="list-style-type: none"> <li>i. Master's Degree preferably in Mass Communication.</li> <li>ii. A Post Graduate Degree/Diploma from a recognized University/ Institute in production of Radio Programmes/Films.</li> <li>iii. Five years experience in the scale of Level-12 of the Pay Matrix (78800-209200 revised under 7th CPC) (pre revised 15600-39,100 with G.P 7,600 PB-3 as per 6th CPC), (Pre to Pre-revised 12000-375-16500) or 10 years experience in the scale of Level-11 of the Pay Matrix ( 67700-208700 revised under 7th CPC) (pre revised 15,600-39,100 with G.P 6,600 PB-3 as per 6th CPC) or (Pre to Pre-revised 10,000-325-15,200) or equivalent in planning and executing Media Production.</li> </ul> <p><b>Desirable</b></p> <ul style="list-style-type: none"> <li>1. Experience in Open Learning/Distance Education.</li> </ul>

RECRUITMENT RULES FOR THE POST OF DEPUTY DIRECTOR (ACCOUNTS)	
Scale of Pay	Level-12 of the pay matrix ( ₹ 78800-209200) as per 7 <sup>th</sup> CPC
Classification of the Post	Group 'A'
Age	Not exceeding 56 years on the closing date
Educational and other qualifications/ experience	<p>a) On deputation from IA &amp; AS or various central Government Accounts Services holding analogous posts or posts in the scale of Level-11 of the Pay Matrix (Rs.67700-208700 revised under 7th CPC) (pre revised Rs.15600-39100 with GP Rs.6600 PB-3 as per 6th CPC) (pre to pre-revised Rs. 10000-325-15200) with 5 years service in the grade on regular basis or 8 years in the scale of Level-10 of the Pay Matrix (Rs.56100-177500 revised under 7th CPC) (pre-revised Rs. 15600-39100 with GP Rs.5400 PB-3 as per 6th CPC) (Pre to pre-revised Rs.8000-13500).</p> <p>b) Working knowledge of Hindi/English and Computers</p>

RECRUITMENT RULES FOR THE POST OF ASSISTANT DIRECTOR (ADMINISTRATION)	
Scale of Pay	Level–11 of the pay matrix ( Rs. 67700-208700) as per 7th CPC
Age	Below 37 years
Educational and other qualifications/experience	<p><b>Essential</b></p> <ol style="list-style-type: none"> <li>At least second class Bachelor's Degree</li> <li>At least 5 years of regular and continuous service in the scale of level 10 of the pay matrix ( Rs. 56100-177500 revised under 7th CPC) (pre-revised Rs. 15600-39,100 with G.P 5,400 PB 3 as per 6th CPC) (Pre to Pre-revised Rs. 8000-13500) or 8 years continuous regular service in the scale of level 7 of the pay matrix (Rs. 44900-142400 revised under 7th CPC) (Pre-revised Rs. 9300-34,800 with G.P Rs. 4,600 PB-2 as per 6th CPC) (pre to Pre-revised Rs. 6500-10500) with experience in any one of the following fields. <ol style="list-style-type: none"> <li>Experience of Administration including HRD, Finance and Accounting.</li> </ol> <p style="text-align: center;">Or</p> <ol style="list-style-type: none"> <li>Experience in conducting examination/ internal assessment at the Board/University level</li> </ol> <p style="text-align: center;">Or</p> <ol style="list-style-type: none"> <li>Experience in handling Student Support Services including school admissions and school management.</li> </ol> </li> <li>Organisation of Seminars, Conferences and liaison with various Government/Non-Government Agencies.</li> <li>Working knowledge of Hindi/English.</li> <li>Working knowledge of computer operation.</li> </ol> <p><b>Desirable</b></p> <ol style="list-style-type: none"> <li>Post Graduate Degree or Diploma in Management.</li> </ol>



RECRUITMENT RULES FOR THE POST OF ACCOUNTS OFFICER	
Scale of Pay	Level-11 of the pay matrix ( Rs. 67700-208700) as per 7th CPC
Age	Not exceeding 56 years on the closing date
Educational and other qualifications/experience	<p>i) Person from various Central Accounts/Audit organizations working on analogous posts in regular service or in the scale of Level-10 of the pay matrix ( Rs. 56100-177500 revised under 7th CPC) (pre revised Rs.15600-39100 + GP Rs.5400 PB-3 as per 6th CPC) (pre to pre revised Rs.8000- 13500) with a minimum experience of 3 years in the grade or having 6 years regular service in the scale of Level-8 of the pay matrix (Rs. 47600-151100 revised under 7th CPC) (pre revised Rs.9300-34800 + GP Rs.4800 PB-2) (pre to pre revised Rs.7450-11500) or having 8 years regular service in the pay scale of Level-6 of the pay matrix (Rs. 35400-112400 revised under 7th CPC) (pre revised Rs. 9300-34800 + GP Rs.4600 PB-2) (pre to pre revised Rs.6500-10500)</p> <p>ii) Working knowledge of Hindi and English</p> <p>iii) Working knowledge of computer operations</p>

<b>RECRUITMENT RULES FOR THE POST OF ACADEMIC OFFICER (DEFENCE STUDIES)</b>	
Scale of Pay	Level-10 of the pay matrix (Rs.56100-177500) as per 7 <sup>th</sup> CPC
Number of Post	One (01)
Mode of Recruitment	Direct Recruitment
Classification of the Post	Group 'A'
Category	UR
Age	Below 37 Years
Educational and other qualifications/ experience	<b>Essential</b> <ol style="list-style-type: none"> <li>(i) Master's Degree in Defence Studies from a recognized University in India/Abroad with at least 55% marks or its equivalent grade</li> <li>(ii) Working knowledge of Computer Operations.</li> <li>(iii) Working knowledge of English and Hindi.</li> </ol> <b>Desirable</b> <ol style="list-style-type: none"> <li>(i) Graduate/ Post Graduate in Education/Distance Education</li> </ol>

<b>RECRUITMENT RULES FOR THE POST OF ACADEMIC OFFICER (ENGLISH)</b>	
Scale of Pay	Level-10 of the pay matrix (Rs.56100-177500) as per 7 <sup>th</sup> CPC
Number of Post	One (01)
Mode of Recruitment	Direct Recruitment
Classification of the Post	Group 'A'
Category	UR
Age	Below 37 Years
Educational and other qualifications/ experience	<b>Essential</b> <ol style="list-style-type: none"> <li>1. Master's Degree or equivalent in relevant subject from recognized University with at least 55% marks (B+) or its equivalent grade and good academic records.</li> <li>2. Working knowledge of computer operations.</li> <li>3. Working knowledge of English and Hindi</li> </ol> <b>Desirable</b> <ol style="list-style-type: none"> <li>1. M.Phil. and or Ph. D. in relevant subject</li> <li>2. A Post Graduate Degree/Diploma in Distance Education/Education.</li> <li>3. Experience in writing of lessons and teaching materials, organizing seminars, workshops and in-service education.</li> </ol>



<b>RECRUITMENT RULES FOR THE POST OF ACADEMIC OFFICER (FINE ARTS)</b>	
Scale of Pay	Level-10 of the pay matrix (Rs.56100-177500) as per 7 <sup>th</sup> CPC
Number of Post	One (01)
Mode of Recruitment	Direct Recruitment
Classification of the Post	Group 'A'
Category	OBC
Age	Below 37 Years
Educational and other qualifications/ experience	<b>Essential</b> <ul style="list-style-type: none"> <li>(i) Master's Degree in Fine Arts from a recognized University in India/abroad with at least 55% marks or its equivalent grade,</li> <li>(ii) Working knowledge of Computer Operations</li> <li>(iii) Working knowledge of English and Hindi.</li> </ul> <b>Desirable</b> <ul style="list-style-type: none"> <li>(i) Graduate/ Post Graduate in Education/Distance Education</li> </ul>

<b>RECRUITMENT RULES FOR THE POST OF ACADEMIC OFFICER (LINGUISTICS)</b>	
Scale of Pay	Level-10 of the pay matrix (Rs.56100-177500) as per 7 <sup>th</sup> CPC
Number of Post	One (01)
Mode of Recruitment	Direct Recruitment
Classification of the Post	Group 'A'
Category	UR
Age	Below 37 Years
Educational and other qualifications/ experience	<b>Essential</b> <ul style="list-style-type: none"> <li>(i) Master's Degree in Linguistics from a recognized University in India/Abroad with at least 55% marks or its equivalent grade,</li> </ul> <p style="text-align: center;">Or</p> <ul style="list-style-type: none"> <li>Master's Degree in Applied Linguistics from a recognized University in India/Abroad with at least 55% marks or its equivalent grade,</li> </ul> <ul style="list-style-type: none"> <li>(ii) Working knowledge of Computer Operations.</li> <li>(iii) Working knowledge of English and Hindi.</li> </ul> <b>Desirable</b> <ul style="list-style-type: none"> <li>(i) Graduate/ Post Graduate in Education/Distance Education.</li> <li>(ii) Specialization in Translation.</li> </ul>



### RECRUITMENT RULES FOR THE POST OF ACADEMIC OFFICER (MASS COMMUNICATIONS)

Scale of Pay	Level-10 of the pay matrix (Rs.56100-177500) as per 7 <sup>th</sup> CPC
Number of Post	One (01)
Mode of Recruitment	Direct Recruitment
Classification of the Post	Group 'A'
Category	EWS
Age	Below 37 Years
Educational and other qualifications/ experience	<p><b>Essential</b></p> <p>(i) Master's Degree in Mass Communication/Journalism and Mass Communication from a recognized University in India/Abroad with at least 55% marks or its equivalent grade, Or Master's Degree in Journalism and Mass communication from a recognized University in India/Abroad with at least 55% marks or its equivalent grade</p> <p>(ii) Working knowledge of Computer Operations. (iii) Working knowledge of English and Hindi.</p> <p><b>Desirable</b></p> <p>(i) Graduate/ Post Graduate in Education/Distance Education</p>

### RECRUITMENT RULES FOR THE POST OF ACADEMIC OFFICER (PSYCHOLOGY)

Scale of Pay	Level-10 of the pay matrix (Rs.56100-177500) as per 7 <sup>th</sup> CPC
Number of Post	One (01)
Mode of Recruitment	Direct Recruitment
Classification of the Post	Group 'A'
Category	UR
Age	Below 37 Years
Educational and other qualifications/ experience	<p><b>Essential</b></p> <p>(i) Master's Degree in Psychology from a recognized University in India/abroad with at least 55% marks or its equivalent grade</p> <p>(ii) Working knowledge of Computer Operations. (iii) Working knowledge of English and Hindi.</p> <p><b>Desirable</b></p> <p>(i) Graduate/ Post Graduate in Education/Distance Education. (ii) Specialization in Clinical Psychology.</p>



<b>RECRUITMENT RULES FOR THE POST OF ACADEMIC OFFICER (SANSKRIT)</b>	
Scale of Pay	Level-10 of the pay matrix (Rs.56100-177500) as per 7 <sup>th</sup> CPC
Number of Post	One (01)
Mode of Recruitment	Direct Recruitment
Classification of the Post	Group 'A'
Category	OBC
Age	Below 37 Years
Educational and other qualifications/ experience	<b>Essential</b> <ul style="list-style-type: none"> <li>(i) Master's Degree in Sanskrit from a recognized University in India/Abroad with at least 55% marks or its equivalent grade.</li> <li>(ii) Working knowledge of Computer Operations.</li> <li>(iii) Working knowledge of English and Hindi.</li> </ul> <b>Desirable</b> <ul style="list-style-type: none"> <li>(i) Graduate/ Post Graduate in Education/Distance Education</li> <li>(ii) <b>Specialization in Vedic Studies.</b></li> </ul>

<b>RECRUITMENT RULES FOR THE POST OF ACADEMIC OFFICER (SCIENCE)</b>	
Scale of Pay	Level-10 of the pay matrix (Rs.56100-177500) as per 7 <sup>th</sup> CPC
Number of Post	One (01)
Mode of Recruitment	Direct Recruitment
Classification of the Post	Group 'A'
Category	UR
Age	Below 37 Years
Educational and other qualifications/ experience	<b>Essential</b> <ul style="list-style-type: none"> <li>(i) Master's Degree in Physics/ Chemistry/ Botany/ Zoology from a recognized University in India/ Abroad with at least 55% marks or its equivalent grade</li> <li>(ii) Working knowledge of Computer Operations.</li> <li>(iii) Working knowledge of English and Hindi.</li> </ul> <b>Desirable</b> <ul style="list-style-type: none"> <li>(i) Graduate/ Post Graduate in Education/ Distance Education</li> </ul>



<b>RECRUITMENT RULES FOR THE POST OF ACADEMIC OFFICER (SOCIAL SCIENCE)</b>	
Scale of Pay	Level-10 of the pay matrix (Rs.56100-177500) as per 7 <sup>th</sup> CPC
Number of Post	One (01)
Mode of Recruitment	Direct Recruitment
Classification of the Post	Group 'A'
Category	ST
Age	Below 37 Years
Educational and other qualifications/ experience	<b>Essential</b> (i) Master's Degree in History/Geography/Political Science/ Economics from a recognized University in India/Abroad with at least 55% marks or its equivalent grade (ii) Working knowledge of Computer Operations. (iii) Working knowledge of English and Hindi. <b>Desirable</b> (i) Graduate/ Post Graduate in Education/Distance Education

<b>RECRUITMENT RULES FOR THE POST OF ACADEMIC OFFICER (SPECIAL EDUCATION)</b>	
Scale of Pay	Level-10 of the pay matrix (Rs.56100-177500) as per 7 <sup>th</sup> CPC
Number of Post	One (01)
Mode of Recruitment	Direct Recruitment
Classification of the Post	Group 'A'
Category	SC
Age	Below 37 Years
Educational and other qualifications/ experience	<b>Essential</b> (i) Master's Degree in Special Education from a recognized University in India/abroad with at least 55% marks or its equivalent grade <p style="text-align: center;">Or</p> Master's Degree in any discipline with M.Ed (Special Education) from a recognized University in India/ abroad with at least 55% marks or its equivalent grade (ii) Working knowledge of Computer Operations. (iii) Working knowledge of English and Hindi. <b>Desirable</b> (i) Graduate/ Post Graduate in Education/ Distance Education

<b>RECRUITMENT RULES FOR THE POST OF ACADEMIC OFFICER (YOGA)</b>	
Scale of Pay	Level-10 of the pay matrix (Rs.56100-177500) as per 7 <sup>th</sup> CPC
Number of Post	One (01)
Mode of Recruitment	Direct Recruitment
Classification of the Post	Group 'A'
Category	OBC
Age	Below 37 Years
Educational and other qualifications/ experience	<b>Essential</b> <ul style="list-style-type: none"> <li>(i) Master's Degree in Yoga from a recognized University in India/abroad with at least 55% marks or its equivalent grade,</li> <li>(ii) Working knowledge of Computer Operations.</li> <li>(iii) Working knowledge of English and Hindi.</li> </ul> <b>Desirable</b> <ul style="list-style-type: none"> <li>(i) Graduate/ Post Graduate in Education/Distance Education</li> </ul>



RECRUITMENT RULES FOR THE POST OF ACADEMIC OFFICER (SECRETARIAL PRACTICE)	
Scale of Pay	Level-10 of the pay matrix (Rs.56100-177500) as per 7th CPC
Age	Below 37 years
Educational and other qualifications/experience	<p>Essential</p> <ol style="list-style-type: none"> <li>1. Master's Degree or equivalent in relevant subject from recognised University with at least 55% marks (B+) or its equivalent grade and good academic records.</li> <li>2. Working knowledge of computer operations</li> <li>3. Working knowledge of English and Hindi</li> </ol> <p>Desirable</p> <ol style="list-style-type: none"> <li>1. M.Phil and or Ph.D in relevant subject</li> <li>2. A Post Graduate Degree/Diploma in Distance Education/Education</li> <li>3. Experience in writing of lessons and teaching materials, organizing seminars, workshops and in-service education.</li> </ol>

RECRUITMENT RULES FOR THE POST OF ACADEMIC OFFICER (TECHNOLOGY)	
Scale of Pay	Level-10 of the pay matrix (Rs.56100-177500) as per 7th CPC
Age	Below 37 years
Educational and other qualifications/experience	<p>Essential</p> <ol style="list-style-type: none"> <li>1. Master's Degree or equivalent in relevant subject from recognised University with at least 55% marks (B+) or its equivalent grade and good academic records.</li> <li>2. Working knowledge of computer operations</li> <li>3. Working knowledge of English and Hindi</li> </ol> <p>Desirable</p> <ol style="list-style-type: none"> <li>1. M.Phil and or Ph.D in relevant subject</li> <li>2. A Post Graduate Degree/Diploma in Distance Education/Education</li> <li>3. Experience in writing of lessons and teaching materials, organizing seminars, workshops and in-service education.</li> </ol>



RECRUITMENT RULES FOR THE POST OF ACADEMIC OFFICER (AGRICULTURE)	
Scale of Pay	Level-10 of the pay matrix (Rs.56100-177500) as per 7th CPC
Age	Below 37 years
Educational and other qualifications/experience	<p>Essential</p> <ol style="list-style-type: none"> <li>1. Master's Degree or equivalent in relevant subject from recognised University with at least 55% marks (B+) or its equivalent grade and good academic records.</li> <li>2. Working knowledge of computer operations</li> <li>3. Working knowledge of English and Hindi</li> </ol> <p>Desirable</p> <ol style="list-style-type: none"> <li>1. M.Phil and or Ph.D in relevant subject</li> <li>2. A Post Graduate Degree/Diploma in Distance Education/Education</li> <li>3. Experience in writing of lessons and teaching materials, organizing seminars, workshops and in-service education.</li> </ol>

RECRUITMENT RULES FOR THE POST OF ACADEMIC OFFICER (PARA MEDICAL COURSES)	
Scale of Pay	Level-10 of the pay matrix (Rs.56100-177500) as per 7th CPC
Age	Below 37 years
Educational and other qualifications/experience	<p>Essential</p> <ol style="list-style-type: none"> <li>1. Master's Degree or equivalent in relevant subject from recognised University with at least 55% marks (B+) or its equivalent grade and good academic records.</li> <li>2. Working knowledge of computer operations</li> <li>3. Working knowledge of English and Hindi</li> </ol> <p>Desirable</p> <ol style="list-style-type: none"> <li>1. M.Phil and or Ph.D in relevant subject</li> <li>2. A Post Graduate Degree/Diploma in Distance Education/Education</li> <li>3. Experience in writing of lessons and teaching materials, organizing seminars, workshops and in-service education.</li> </ol>

RECRUITMENT RULES FOR THE POST OF ACADEMIC OFFICER (HOME SCIENCE)	
Scale of Pay	Level-10 of the pay matrix (Rs.56100-177500) as per 7th CPC
Age	Below 37 years
Educational and other qualifications/experience	<p>Essential</p> <ol style="list-style-type: none"> <li>1. Master's Degree or equivalent in relevant subject from recognised University with at least 55% marks (B+) or its equivalent grade and good academic records.</li> <li>2. Working knowledge of computer operations</li> <li>3. Working knowledge of English and Hindi</li> </ol> <p>Desirable</p> <ol style="list-style-type: none"> <li>1. M.Phil and or Ph.D in relevant subject</li> <li>2. A Post Graduate Degree/Diploma in Distance Education/Education</li> <li>3. Experience in writing of lessons and teaching materials, organizing seminars, workshops and in-service education.</li> </ol>

RECRUITMENT RULES FOR THE POST OF ACADEMIC OFFICER (ICT)	
Scale of Pay	Level-10 of the pay matrix (Rs.56100-177500) as per 7th CPC
Age	Below 37 years
Educational and other qualifications/experience	<p>Essential</p> <ol style="list-style-type: none"> <li>1. Master's Degree or equivalent in relevant subject from recognised University with at least 55% marks (B+) or its equivalent grade and good academic records.</li> <li>2. Working knowledge of computer operations</li> <li>3. Working knowledge of English and Hindi</li> </ol> <p>Desirable</p> <ol style="list-style-type: none"> <li>1. M.Phil and or Ph.D in relevant subject</li> <li>2. A Post Graduate Degree/Diploma in Distance Education/Education</li> <li>3. Experience in writing of lessons and teaching materials, organizing seminars, workshops and in-service education.</li> </ol>

RECRUITMENT RULES FOR THE POST OF RESEARCH & EVALUATION OFFICER	
Scale of Pay	Level-10 of the pay matrix (Rs.56100-177500) as per 7th CPC
Age	37 years
Educational and other qualifications/experience	<p><b>Essential</b></p> <ol style="list-style-type: none"> <li>1. Master's Degree from recognised University with at latest 55% marks or its equivalent grade in Education/Sociology/Psychology/Measurement/Psychometry/Educational Statistics and good academic records.</li> <li>2. Knowledge of Computer Application</li> <li>3. Knowledge of English and Hindi</li> </ol> <p><b>Desirable</b></p> <ol style="list-style-type: none"> <li>1. M.Phil and or Ph.D</li> <li>2. Experience in Operational/Statistical Research</li> <li>3. Experience of organizing Seminars, Workshops and in-service education programmes in education.</li> </ol>

RECRUITMENT RULES FOR THE POST OF SECTION OFFICER	
Scale of Pay	Level-7 of the pay matrix ( Rs. 44900-142400) as per 7th CPC
Age	37 years
Classification of Post	Group 'B'
Education and other qualifications/experience	<p><b>Essential</b></p> <ul style="list-style-type: none"> <li>i) Second Class Graduate from a recognized University.</li> <li>ii) Atleast 5 years of regular continuous service in the scale of Level-6 of the pay matrix (Rs.35400-112400 revised under 7th CPC) (pre revised Rs.9,300- 34,800 with G.P. Rs.4,200 PB-2 as per 6th CPC) or (Pre to pre-revised Rs. 5,500-9,000) or 10 years of regular continuous service in the scale of Level-4 of the pay matrix (Rs. 25500-81100 revised under 7th CPC) (pre revised Rs. 5,200-20,200 with G.P Rs.2,400 PB-1 as per 6th CPC) or (Pre to pre-revised Rs. 4,000-100-6,000) in any of the following fields (but excluding Media, Library, Printing &amp; Computer) <ul style="list-style-type: none"> <li>a) Administration (including Finance, HRD)</li> <li>b) Conduct of Examination</li> <li>c) Organisation of Seminars, Conferences etc for teachers &amp; key personnel</li> <li>d) Experience in handling Student Support Services including School Administration/Management/Admission</li> </ul> </li> <li>iii) Knowledge of Central Government Office Procedure, Service Rules and Financial Rules</li> <li>iv) Knowledge of computer operations</li> </ul> <p><b>Desirable</b></p> <ul style="list-style-type: none"> <li>(i) Working knowledge of Hindi and English</li> </ul>

**(5) Recruitment Rules for the post of Assistant Engineer (Civil)**

1.	Name of Post	Assistant Engineer (Civil)
2.	Scale of Pay	Level-7 of the pay matrix (Rs. 44900-142400) as per 7 <sup>th</sup> CPC
3.	No. of Post	1 (One)
4.	Classification	Group B
5.	Method of Recruitment	Direct Recruitment failing which by Deputation #
6.	Whether Selection or Non Selection post	N.A.
7.1	Age for Direct Recruitment	30 years (Relaxation as per Govt. of India Rules)
7.2	Age for Deputation	As per Govt. of India rules
8.	Whether age prescribed for direct recruitment will apply in case of promotion	N.A.
9.	Qualification for Direct Recruitment.	<u>Essential</u> <ol style="list-style-type: none"><li>1. Degree in Civil Engineering from a recognized institute/university.</li><li>2. Three years professional experience in civil engineering in offices under Central/State Govt./University/Statutory or Autonomous Organization/reorganized institution.</li><li>3. Working knowledge of English and Hindi.</li><li>4. Working knowledge of Computer Operations.</li></ol>
10.	Qualification for Deputation	<ol style="list-style-type: none"><li>1. Holding analogous post or Five years of regular service in the PB-2 with GP of Rs.4200/- and having professional experience in offices under Central/ State Govt. or Central/State Govt. Autonomous Organization/Govt. Universities/Boards.</li><li>2. Possessing educational and other qualification as prescribed for Direct Recruit in Col. 9 Above.</li></ol>
11.	Qualification for Promotion	N.A.
12.	Qualification for Limited Departmental Competitive Examination	N.A.
13.	Period of Probation, if any	Two Years
14.	Composition of DPC	N.A.

RECRUITMENT RULES FOR THE POST OF HINDI OFFICER	
Scale of Pay	Level-7 of the pay matrix (Rs.44900-142400) as per 7th CPC
Age	37 years
Classification of Post	Group 'B'
Educational and other qualifications/experience	<b>Essential</b> <ul style="list-style-type: none"> <li>i). At least 2nd class Master's Degree in Hindi/English, with English/Hindi as a main subject at Graduation level from a recognized University.</li> <li>ii). Diploma /Certificate in translation from Hindi to English and vice versa from a recognized institution.</li> <li>iii). 5 years experience in translation work from Hindi to English and vice versa in translation of Scientific and Technical documents from English to Hindi and vice versa in a recognized Institutions.</li> <li>iv). Knowledge of Computer operations.</li> </ul>

RECRUITMENT RULES FOR THE POST OF ASSISTANT AUDIT OFFICER	
Scale of Pay	Level-7 of the pay matrix ( ₹ 44900-142400) as per 7 <sup>th</sup> CPC
Classification of the Post	Group 'B'
Age	Not exceeding 56 years on the closing date
Educational and other qualifications/ experience	<p>i) 5 years experience in Accounts/Audit in a Government/Autonomous Organization in the scale of Level-6 of the pay matrix (Rs.35400-112400 revised under 7th CPC) (pre revised Rs.9300-34800 with GP Rs.4200 PB-2 as per 6th CPC) (Pre to pre-revised Rs.5500-9000) or 6 years in pre to pre-revised Rs.5000-8000 or 8 years in the scale of Level-5 of the pay matrix (Rs.29200-92300 revised under 7th CPC) (pre revised Rs.5200-20200 with GP Rs.2800 PB- 1 as per 6th CPC) (pre to pre revised Rs.4500-7000).</p> <p>ii) Working knowledge of computer operations</p> <p>iii) Working knowledge of Hindi/English.</p>

RECRUITMENT RULES FOR THE POST OF EDP SUPERVISOR	
Scale of Pay	Level-6 of the pay matrix (Rs. 35400-112400) as per 7th CPC
Age	37 years
Classification of Post	Group 'B'
Educational and other qualifications/experience	<p><b>Essential</b></p> <p>i). Bachelor's degree from a recognized University with Post Graduate Diploma in Computer Application/Hardware Engineering or its equivalent from a recognized institution.</p> <p>ii). 3 Years experience in programming and system Development in reputed big firms.</p> <p style="text-align: center;">Or</p> <p>Officer of the Central Govt./Autonomous bodies/Research Institutes/Govt. Presses holding analogous posts on a regular basis or with 10 years experience in the scale of Level-4 of the pay matrix (Rs. 25500-81100 as per 7th CPC), (pre- revised Rs.5200-20,200 with G.P Rs.2,400 PB-1 as per 6th CPC) (pre to pre revised Rs.4000-100-6000) on a regular basis or 6 years experience in the scale of Level-5 (Rs. 29200-92300 as per 7th CPC), (pre revised Rs. 5200-20200 with G.P Rs. 2,800/- PB-1 as per 6th CPC) (Pre to pre revised Rs.4500-7000).</p>



## Recruitment Rules for the post of Junior Engineer (Electrical)

1.	Name of Post	Junior Engineer (Electrical)
2.	Scale of Pay	Level-6 of the pay matrix (Rs. 35400-112400) as per 7 <sup>th</sup> CPC
3.	No. of Post	1 (One)
4.	Classification	Group B
5.	Method of Recruitment	Direct Recruitment failing which by Deputation #
6.	Whether Selection or Non Selection post	N.A.
7.1	Age for Direct Recruitment	30 years (Relaxation as per Govt. of India Rules)
7.2	Age for Deputation	As per Govt. of India rules
8.	Whether age prescribed for direct recruitment will apply in case of promotion	N.A.
9.	Qualification for Direct Recruitment.	<p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. Three year diploma in Electrical Engineering/Degree in Electrical Engineering from a recognized institute/university.</li> <li>2. Three years professional experience in Electrical Engineering and maintenance work in offices under Central/ State Govt./University/Statutory or Autonomous Organization/recognized institution.</li> <li>3. Working knowledge of English and Hindi.</li> <li>4. Working knowledge of Computer Operations.</li> </ol>
10.	Qualification for Deputation	<p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. Holding analogous post or Six years of regular service in the PB-2 with GP of Rs.2800/- having professional experience in offices under Central/ State Govt./Universities/Statutory or Autonomous Organization.</li> <li>2. Possessing educational and other qualification as prescribed for Direct Recruit in Col. 9 Above.</li> </ol>
11.	Qualification for Promotion	N.A.
12.	Qualification for Limited Departmental Competitive Examination	N.A.
13.	Period of Probation, if any	Two Years
14.	Composition of DPC	N.A.

RECRUITMENT RULES FOR THE POST OF ASSISTANT	
Scale of Pay	Level – 4 of the pay matrix (Rs. 25500-81100 ) as per 7th CPC
Age	27 years
Classification of Post	Group 'C'
Educational and other qualifications/experience	<b>Essential</b> <ol style="list-style-type: none"> <li>1. Senior Secondary from a recognized Board</li> <li>2. Proficiency in office Procedure, Noting, Drafting, Knowledge of Government Rules and Regulations.</li> <li>3. Working on computers with a speed of not less than 8000 key depressions per hour</li> <li>4. Working knowledge of Hindi and English</li> </ol>

RECRUITMENT RULES FOR THE POST OF STENOGRAPHER	
Scale of Pay	Level-4 of the pay matrix ( ₹ 25500-81100) as per 7 <sup>th</sup> CPC
Age	27 years
Classification of Post	Group 'C'
Educational and other qualifications/experience	<p><b><u>Essential</u></b></p> <p>i). Senior Secondary from a recognized Board</p> <p>ii) Certificate/Diploma in Secretarial Practice from a recognized institution.</p> <p>iii) Speed in shorthand in English/Hindi @ 80 w.p.m. with computer speed of 8000 key depressions per hour.</p> <p><b><u>Desirable</u></b></p> <p>i) 3 years experience of working as Stenographer in an established Organization/ Deptt.</p>

RECRUITMENT RULES FOR THE POST OF JUNIOR ASSISTANT	
Scale of Pay	Level – 2 of the pay matrix (Rs 19900 – 63200) as per 7th CPC
Age	27 years
Classification of Post	Group 'C'
Educational and other qualifications/experience	<p><b>Essential</b></p> <ul style="list-style-type: none"> <li>i). Senior Secondary from a recognized Board</li> <li>ii) Working on computers with a speed of not less than 6000 key depressions per hour</li> <li>iii) Working knowledge of Hindi and English</li> </ul> <p><b>Desirable</b></p> <ul style="list-style-type: none"> <li>i) A Bachelor's degree</li> <li>ii) A certificate course in Computer Application from recognized Institute</li> <li>iii) About 2 years experience of similar work in Government/Autonomous Bodies Educational Institution</li> </ul>

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***Relevant extracts from the General Rules of Recruitment and Promotion of Academic and Non-Academic Staff of NIOS (Part-I & II) (as amended upto March 2007) is reproduced below;***

**4.1            Direct Recruitment by Open Selection**

4.1.2            *Direct Recruitment means Open Recruitment and Selection on the basis of an interview. However, the selection may be on the basis of a written test/skill test and/or interview as may be decided by the Appointing Authority.*

**4.1.6            Written/Skill Test**

*The details of written examination and Skill Test for the purpose of open recruitment or promotion to various posts in the NIOS will be as specified by the Appointing Authority.*

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	<b><u>GENERAL INSTRUCTIONS</u></b>
1.	<p>Candidates are required to visit NIOS website <a href="http://www.nios.ac.in">www.nios.ac.in</a> where complete details of the post advertised are available.</p> <p>Before applying, the candidates should ensure that they fulfill all the eligibility norms as per the advertisement.</p>
2.	<p>The candidates must <b>apply online only through the NIOS website <a href="http://www.nios.ac.in">www.nios.ac.in</a></b> under Vacancy. No other mode of application in whatsoever shall be accepted.</p>
3.	<p>Applicants are <b>NOT</b> required to submit a hard copy of their application forms.</p>
4.	<p>Online applications can be uploaded upto <b><u>10th October, 2021 till 11.59 p.m.</u></b></p>
5.	<p>Before applying for the post, the candidates must have a valid email id and mobile number through which he/she will get registered with the online application portal.</p> <p>All communications regarding examination, skill test, interview etc will be made only through the registered email with the NIOS. Therefore, the candidates are required to check their email and also NIOS website regularly for any update pertains to this advertisement.</p>



6.	<p>Application Fee is to be paid online. Details of which is as under:</p> <table><tr><th>Sr. No.</th><th>Classification of Post</th><th>Amount</th></tr><tr><td>1.</td><td>Group 'A' (UR, OBC)</td><td>Rs. 750.00</td></tr><tr><td>2.</td><td>Group 'B' &amp; 'C' (UR, OBC)</td><td>Rs. 500.00</td></tr><tr><td>3.</td><td>Group 'A' &amp; 'B' (SC/ST, EWS)</td><td>Rs. 250.00</td></tr><tr><td>4.</td><td>Group 'C' (SC/ST, EWS)</td><td>Rs. 150.00</td></tr></table> <p>NOTE: Rs 50/- will be charged as online processing fee (other than Application Fee) for each online transaction.</p> <p>However, <b>PwD categories with a minimum of 40% disability are exempted from payment.</b></p> <p>Fees once paid will not be refunded under any circumstances.</p> <p>Application without the prescribed fee will not be entertained and summarily rejected. No representation against such rejection would be entertained.</p>	Sr. No.	Classification of Post	Amount	1.	Group 'A' (UR, OBC)	Rs. 750.00	2.	Group 'B' & 'C' (UR, OBC)	Rs. 500.00	3.	Group 'A' & 'B' (SC/ST, EWS)	Rs. 250.00	4.	Group 'C' (SC/ST, EWS)	Rs. 150.00
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7.	Candidates should submit a single application only for a post. In case of multiple applications / registrations for any post, the last registered applications shall only be considered.															
8.	Candidates may apply for more than one post, but NIOS may hold the written test/skill test of two or more different posts on the same day and candidates shall have to opt to take the written test/skill test of any one post only.															
9.	All posts bear All India transfer liability. The selected candidates shall be posted Headquarters or its regional/sub-regional centres located in the various parts of the country.															
10.	<p>Crucial date for determining eligibility with regard to age limit, qualification, experience and other criteria etc. shall be the closing date of submitting the application.</p> <p>Candidates who have not acquired/will not acquire the educational qualification as on the closing date will not be eligible and need not apply. Candidates will not be allowed to add any documents to their applications after the final submission of the application.</p>															
11.	NIOS reserves the right to alter/insert any corrections/additions in the advertisement before the last date prescribed for the receipt of applications, for which the candidates are advised to visit the website ( <a href="http://www.nios.ac.in">www.nios.ac.in</a> ) regularly for updated information from time to time.															

12.	The registration/admission will be provisional as the eligibility of the candidates will be verified at the time of skill test/interview from the original documents. Mere issue of call letter will not imply acceptance of candidature of the applicants.
13.	Age relaxation is admissible as per Government of India rules in vogue.
14.	<p><b>Criteria for shortlisting and selection of the candidates:</b></p> <ul style="list-style-type: none"> <li>● For the post of <b>Director (Evaluation), Joint Director (Media), Deputy Director(Accounts), Assistant Director (Admn.), Accounts Officer, Academic Officer, Research &amp; Evaluation Officer, Assistant Engineer (Civil) and Assistant Audit Officer</b>, NIOS reserves the rights to fix a criteria for shortlisting the applications taking into account the number of posts and the number of applications received keeping in view the qualifications and experience prescribed.</li> <li>● For the post of <b>Section Officer and Hindi Officer</b> candidate required to appear in Written Test and Interview.</li> <li>● For the post of <b>EDP Supervisor, Assistant, Stenographer and Junior Assistant</b> candidates are required to appear in the Written Test and Skill Test. Skill Test will be qualifying in nature.</li> <li>● For the post of <b>Junior Engineer (Electrical)</b>, NIOS may hold Skill Test confined to the electrical and maintenance work of a real time scenario.</li> <li>● <b><i>Scheme of Examinations and Detailed syllabus available on website.</i></b></li> </ul>
15.	Candidates called for a written test/skill test/interview are required to make their own arrangements for their travel and stay and they are not entitled for any reimbursement. However, candidates belonging to SC/ST will be paid travelling allowance while attending interview/skill test as per Govt of India Rules.
16.	The examination questions will be bilingual (Hindi & English) except for the language papers which would be in the language only.
17.	There is no provision of re-evaluation / re-checking of Answer Sheets/ Answer Scripts.



18.	<p>NIOS reserves the rights:</p> <p>a) to prepare a panel of candidates for filling up future vacancies arising during the validity of the panel which shall be normally for one year.</p> <p>b) to relax any eligibility conditions in deserving cases.</p> <p>c) to fill up the posts, not to fill up the posts or cancel the advertisement in whole or part without assigning any reason thereof. NIOS also reserves the right to place a reasonable limit on the total number of candidates to be called for written test/skill test/interviews. The decision of NIOS in this regard will be final and binding on the candidates..</p> <p>d) to fill consequential vacancies including additional posts arising at the time of selection process from available candidates by direct recruitment/deputation/contract.</p>
19.	Age limit will not be applicable for NIOS employees.
20.	Merely fulfilling minimum essential qualifications shall not entail the candidate for calling for written test/skill test/Interview.
21.	Number of vacancies may increase or decrease. The candidates should therefore furnish details of all the qualifications and experience possessed in the relevant field over and above the minimum qualifications prescribed along with documentary evidence.
22.	Candidates already working in Government/Autonomous Institutions/PSU/Universities and fulfilling requirement of experience & eligibility are required to submit their applications through proper channel and apply by uploading the Vigilance Clearance Certificate, Details and nature of experience and No Objection Certificate alongwith their applications. In case any candidate fails to obtain/upload these documents, the same is mandatory to be produced at the time of written test/skill test/Interview.
23.	ACRs for the last five years duly attested on each page by a Group 'A' Gazetted Officer in case applying for deputation.
24.	NIOS shall verify the antecedents or documents uploaded/submitted by the candidate at the time of appointment or during the tenure of service. In case, it is detected that the documents submitted by the candidate are false at any stage, even after the appointment or the candidate has a clandestine antecedents/background and has suppressed the said information, then his/her services shall be terminated without notice or any compensation in lieu thereof.
25.	Applications which do not meet all criteria given in this advertisement/incomplete application/without relevant supporting enclosures/without prescribed fee will be out rightly rejected.
26.	Candidates should not furnish any particulars that are false, tampered, fabricated or suppress any material information while registering the application and submitting the certified copies/ testimonials.

27.	Decision of NIOS in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, the documents to be produced for the purpose of the conduct of interview, selection and any other matter relating to recruitment will be final and binding on the candidate.
28.	After submitting applications through ONLINE, candidates should take a print out of registration cum application form and produce along with self-attested copies of certificates / documents, at the time of document verification to be conducted prior to skill test/interview. Original documents will also be required to be produced for verification.
29.	Canvassing in any manner and bringing outside influence shall make the candidates liable for rejection.
30.	In case any dispute arises on account of interpretation in versions other than English, English version will prevail.
31.	Candidates in their own interest are advised to register on-line and submit their applications well in time before the last date as mentioned for the posts, to avoid the possibility of disconnection/ inability/ failure to log on NIOS website on account of heavy load on internet/ website jam. NIOS does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of the aforesaid reasons or for any other reasons beyond the control of NIOS.
32.	NIOS reserves the right to amend/ change/ delete/ cancel any of the conditions/ guidelines at any stage of the process.
33.	No correspondence or personal enquiries whatsoever will be entertained from candidates regarding conduct and result of test /or interview and reasons for not being called for test/or interview.
34.	Corrigendum or Addendum or Cancellation to this advertisement, if any, shall be published on NIOS website only. Therefore, the candidates are advised to check NIOS website regularly.
35.	All disputes relating to this recruitment shall be dealt in the jurisdiction of NCT of Delhi Court
36.	The candidate's answer sheet and other related papers/documents of examination in respect of this recruitment shall be kept as record only for one year from the date of publication of final result.

	<b>SPECIAL INSTRUCTIONS FOR APPLICANTS</b>
1.	<p>The following documents should be uploaded while filling online applications.</p> <ul style="list-style-type: none"> <li>a) Attested copies of Educational qualifications.</li> <li>b) Caste certificate in respect of SC, ST, OBC candidate.</li> <li>c) EWS certificate in respect of EWS candidate.</li> <li>d) PwD certificate in case of PwD candidates having disability of more than 40%.</li> <li>e) Ex-serviceman certificate (in case of ex-serviceman).</li> <li>f) Experience Certificate in respect of each experience claimed.</li> <li>g) Forwarding letter of HOD concerned, ACRs of last 5 years, Vigilance clearance, Integrity certificate, list of Major and Minor penalties imposed during last 10 years along with "No Objection Certificate" to the effect that in event of the selection the official will be relieved. (applicable to only those candidates already working in Government/Autonomous Institutions/PSU/Universities)</li> </ul>
2.	Applications once submitted will not be withdrawn in any case.
3.	Applications received without proper channel and/or not accompanying the documents mentioned in the application form will not be considered and will be rejected. No communications will be entertained in this regard.

*For any technical query about online registration, drop a mail to [recruitmentcell@nios.ac.in](mailto:recruitmentcell@nios.ac.in)*